

Dear Future Employer,

A pleasant day to you and your family!

I am Loraine Abala Canlubo, 26 years old, single. I am from Bohol, Philippines. Our family is not rich in material possession but we're equipped with good values. I took up Associate in Computer Technology in college. I am a graduate of the Six Months Live-In Caregiver Program.

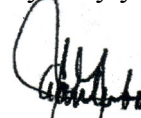
At present I am working here in Taiwan as a Caretaker. I am taking care of an elderly woman and her 2 year old granddaughter. I provide grandmother's daily care such as feeding, assist her in the restroom, bathing, grooming, giving her daily medication, giving light massage, accompanying to her doctor's appointment. As for the child, my duties include feeding, bathing, grooming, changing clothes, playing with her, reading story books and ensure the child's safety at all times. Aside from these I also attend to household chores.

I am hardworking, responsible, honest, time conscious and above all God-fearing. With my experience and knowledge gained from the Six Months Live-in Caregiver program, I am confident that I can do the job well. I am that kind of person who is fond of reading in order to gain more knowledge which can be applied in my daily life.

My contract here in Taiwan will soon end and I'm taking this opportunity to apply as a Caregiver. I assure you that you will not regret choosing me. Giving me the opportunity to work for you would be a very big help not only for me but also for my family.

Thank you very much for your time and I'm looking forward to meet you and your family.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Loraine A. Canlubo', written in a cursive style.

Loraine A. Canlubo