

*Dearest Ma'am and Sir,*

*Before I start introducing myself please let me greet you a pleasant good day. I'm **LOURDES BANARES MONTILLA**, a Filipino citizen, 47 years of age and I was born on 3<sup>rd</sup> of July 1962. I've finished my degree of Bachelor of Science in Agriculture at the Cagayan State University in the year 1982. I'm happily married for 24 years to my loving husband Leo Montilla and we blessed with 4 wonderful and lovable children. I'm the 3<sup>rd</sup> child among the four siblings. I'm proud to say that I came from a happy and decent family in our hometown.*

*With regards to my characteristics, I am hardworking, honest, well mannered, humble, loving, patient and perseverance. My hobbies and interests are includes cooking, singing, playing guitar and reading books. Upon my working experienced, honestly I have almost 6 years experienced of working in to the Chinese family as a Nanny. My first employment here in Taiwan was in year 2000 up to 2002 as a Nanny for the (2) children aged 5 and 6 years old. My duties and responsibilities for them were tutoring, prepared their meals, sent and fetched them from to school, bathed, story telling, played outdoor and indoor activities. And whenever they got sick I was the one who's responsible to bring them in their Pediatrician because their parents were both and always busy. Aside from taking care of them, I also performed the general cleaning, did the laundry, ironing, cooking and marketing.*

*While my second employment was in year 2004 to 2006 as also a*

*Nanny to the (2) kids aged 4 and 6 years old. Since the ages of the kids were almost the same to my previous employment therefore I'd never found any difficulties in taking care of them because my duties and responsibilities were exactly the same. I also performed the housekeeping job.*

*At present, I'm working as a Nanny again since year 2008. I'm taking care of two (2) children ages 6 and 8 years old. I help them to do their school assignments, prepare meals and snacks, tutoring, story telling, playing indoor and outdoor activities such as reading books, drawing, singing, dancing, coloring, going to the recreational center or park for biking, playing balls, hide and seek, fix their school necessities and lunch box. I make it assure that they are safe all the time. Part of my duties and responsibilities also are the household tasks such as cooking, marketing, ironing, wash cars, empty the trash cans, do the laundry and general cleaning.*

*Some people said that taking care of children is a very hard mission because they are naughty and stubborn. But as far as I'm concern, I really enjoy in taking care of them because they are adorable and they ease my sadness. I considered them as my inspiration and angels in my job. I show all my love and concern with them and in return they treat me as their own mother.*

*Due to my eagerness for having a better future, I want to work in your country to fulfill all my dreams and give a bright future for my kids. Sir / Madam, I would say that I'm a good caregiver because aside from being a*

*well experienced, I'm also a well mannered. I could guarantee that I can perform all the duties with or without your presence. I have a positive attitude, responsible, trustworthy, easy to learn, confident and flexible. If I am lucky to be chosen by you I promise that I will do all my duties and responsibilities very well and efficient with your great satisfaction.*

*I thank you in advance for reading my application letter. Hope to see you soon and God bless us all!!*

*Sincerely Yours,*

*Lourdes Banares Montilla*