

CURRICULUM VITAE

PERSONAL DETAILS

Surname: Alimboyong
Given Name: Richie
Middle Name: Montenegro
Date of Birth: January 15, 1979
Gender: Female
Height: 5'2 ft.
Marital Status: Single
No. of children: N/A
Nationality: Filipino
Religion: Roman Catholic
Language(s) spoken: English, Tagalog, Basic Mandarin
Able to drive: No
Willing to learn: Yes
Able to swim: Yes (average)

EDUCATIONAL BACKGROUND

Elementary: Falcon Memorial Elementary School
Address: Tago Surigao Del Sur
Year Graduated: 1992

Secondary: Purisima High School
Address: Tago Surigao Del Sur
Year Graduated: 1995

College/University: Polytechnic State College
Address: Tandag Surigao Del Sur
Year Graduated: 2000

Course: Bachelor of Science
Major: Hotel and Restaurant Management (2Year)

SEMINARS/TRAINING ATTENDED

- **120 Hours Caretaker Training**
- **Basic First Aid Training**
- **Home Management**

OTHER SKILLS

- **Able to use most kitchen appliances**
- **She plays badminton**
- **She plays volleyball**
- **She likes biking**
- **She can swim**
- **She can sing and dance**

EMPLOYMENT HISTORY

Name: Chin Yi Wei
Address: Taiwan
Period of Experience: September 15, 2006 up to Present
Position: Nanny

Duties and Responsibilities: She is currently looking after a 5 year old girl who was just 3 years old when she arrives to work for them in 2006. She prepare breakfast for the family at 6 in the morning, she wakes her up and help her prepare herself to bath or sponge bath, brush her teeth, help her dress up, fix her hair, and accompany her to school, go back the house and wash dishes, sweep and mop the floor, clean the rooms, arrange pillows and blanket, check the laundry baskets, water the plants, do laundry separate the sensitive clothes and wash it manually and the other by washing machine, cook for lunch and dinner, fetch the girl from school, and send her to her English school who is also owned by them for tutorial. And wait for her for 3 hours then I will prepare dinner, wash the dishes, sponge bath her and prepare her for bedtime a little story telling and playtime. Then I will gather all the garbage to throw.