

## Resume

### PERSONAL DETAILS

Surname: PAROLE  
Given Name: MYLENE  
Middle Name: DE CHAVEZ  
Date of Birth: 25<sup>th</sup> AUG. 1979  
Gender: FEMALE  
Height: 5'2"  
Marital Status: MARRIED  
No. of Children: 3  
Nationality: FILIPINO  
Religion: CHURCH OF CHRIST  
Language(s) Spoken: ENGLISH, TAGALOG, BASIC MANDARIN  
Able to drive: NO  
Willing to learn: YES  
Able to swim: YES

### EDUCATIONAL BACKGROUND

Elementary: WAWA ELEMENTARY SCHOOL  
Address: Batangas City  
Year Graduated: 1991

Secondary: BATANGAS NATIONAL HIGH SCHOOL  
Address: Batangas City  
Year Graduated: 1996

College/University: AMA COMPUTER LEARNING CENTER  
Address: Batangas City  
Year Graduated: 1998

Course: 2 year COMPUTER TECHNICIAN

### SEMINARS/TRAINING ATTENDED

- Caregiver Training Course

OTHER SKILLS

- Cooking
- Cross Stitching

EMPLOYMENT HISTORY

Name of Employer: CHIOU JENG JIAN

Address: TAIWAN

Period of Experience: SEPT. 2007 up to the present

Position: NANNY

Duties and Responsibilities: *I'm taking care of a young girl. I prepare all her needs, assist her with personal hygiene, bring and fetch her from the school, tutoring and prepare her meals. I also organize some activities with her like going to recreation center, entertain her with story telling, going to the park and play in the playground. Aside from her, I'm also taking care of an old man. I am assisting him in bathing, walking, cook his foods, giving medicines and massaging. Part of my duties and responsibilities also are to maintain the cleanliness inside and outside of home. I do the general cleaning, car washing, ironing, cooking and marketing.*