

RESUME

PERSONAL DEATAILS

Surname: **PORTUGAL**

Given Name: **FELICIDAD**

Middle Name: **DELA ROSA**

Date of Birth: **AUGUST 5, 1953**

Gender: **FEMALE**

Height: **160 CM**

Marital Status: **MARRIED**

No. of children: **N/A**

Nationality: **FILIPINO**

Religion: **CATHOLIC**

Language(s) spoken: **ENGLISH, TAGALOG AND LITTLE CHINESE**

Able to drive: **NO**

Willing to learn: **YES**

Able to swim: **YES**

EDUCATIONAL BACKGROUNDS

Elementary: **STA. LUCIA ELEMENTARY SCHOOL**

Address: **SAN JUAN CITY, MM**

Year Graduated: 1965

Secondary: **JOSE RIZAL COLLEGE HIGH SCHOOL**

Address: **MANDALUYONG, MM**

Year Graduated: 1969

College /University: **JOSE RIZAL COLLEGE**

Address: **MANDALUYONG, MM**

Year Graduated: 1973

Course: **B.S COMMERCE**

Major: **ACCOUNTING**

OTHER SKILLS

- **Cooking**

EMPLOYMENT HISTORY

Name of Employer: Huang Li-Hung
Address: Taoyuan, Taiwan
Period of experience: 2005/01/10 - Present
Position: Nanny of 3 Children

Duties and Responsibilities

Feed milk, rice porridge or other nutriment for children, change the youngest one child's diapers, bathe for children, groom and dress up for children, get children ready for bed or take a nap, keep watch for children's activities of daily livings, run errands for my employer, go marketing, fix meals for the whole family, do housework such as laundry, dry or iron the clothes, do the dishes, take out the garbage, keep the house clean and tidy, gardening, car washing, perform full housekeeping.

Name of Employer: Tsai Wu Mei-Chu.
Address: Wuku, Taipei County
Period of experience: 1998-2001
Position: Eldercare

Duties and Responsibilities

Morning care, do suction, monitor the grandmother's vital signs, attend to the grandmother's personal hygiene, back tapping or massage for the grandmother, accompany the grandmother to the hospital for regular checkup, fix meals for the whole family, do housework such as laundry, iron or dry the clothes, do the dishes, perform full housekeeping, take out the garbage, gardening, car washing.