

CURRICULUM VITAE

PERSONAL DETAILS

Surname: Agudo
Given Name: Marites
Middle Name: Laroscain
Date of Birth: July 23, 1973
Place of Birth: Subasta Calinan, Davao City
Gender: Female
Height: 151 cm
Marital Status: Separated
No. of children: 2
Nationality: Filipino
Language(s) spoken: English, Tagalog and Basic Mandarin
Able to drive: No
Willing to learn: Yes
Able to swim: No

EDUCATIONAL BACKGROUND

Elementary: Subasta Elementary School
Address: Subasta Calinan Davao City
Year Graduated: 1986

Secondary: Holy Cross College of Calinan
Address: Calinan Davao City
Year Graduated: 1990

College/University: University of Mindanao
Address: Davao City
Year Graduated: 1996

Course: Bachelor of Science
Major: Accounting

SEMINARS/TRAINING ATTENDED

- 120 Hours Caretaker Course

OTHER SKILLS

- Able to cook
- Able to play volleyball
- Able to sing and dance

EMPLOYMENT HISTORY

Name: Hsieh Ming-Kun
Address: Taiwan
Position: Nanny, elder care
Period of Experience: December 19, 2005 – Up to present

Duties and Responsibilities:

- I take care of both grandfather and grandmother and also assist 4 children. They are 2, 3, 4 and 9 years old.
- In the morning I wake up and help grandfather and give him chest percussion and suction, wash his face, brush his teeth. Then I help grandmother wake up.
- I prepare breakfast and then I wake up the children and help them wash their face, brush their teeth and get changed.
- Then I assist everyone to eat breakfast.
- In lunch time I transfer grandfather to his wheelchair and I feed both grandmother and grandfather.
- In the afternoon I help them take a shower and sometimes I take them outside so they can have some fresh air.
- Every 4 hours I have to change grandmother's diapers and give percussions.
- If the children need anything I assist them too.
- If I have time I do some household keeping.
- It is important to maintain the house clean.

Name: Mr. Monther Al-Mahmoud
Address: Dhabi
Position: Nanny
Period of Experience: December 2002 – December 2004

Duties and Responsibilities:

- I took care of a little boy since he was 1 week old to 2 years old.
- In the mornings I changed his diaper, feeding bottle, change his clothes, clean his body, give him water, light food, water or cereal.
- While he takes a nap I clean his room, wash his clothes, check all the things he needs like milk and diapers
- At lunch time I fed him bottle again, then later I helped him take a bath, I read story books to

him, listen to music.

- **Give him afternoon snacks or fruits.**
- **Taking him out in the afternoons.**
- **At night feed him bottle again, change his clothes and diaper.**