

Resume

PERSONAL DETAILS

Surname: **MONTILLA**
Given Name: **LOURDES**
Middle Name: **BANARES**
Date of Birth: **3rd JULY 1962**
Gender: **FEMALE**
Height: **4'10"**
Marital Status: **MARRIED**
No. of Children: **4**
Nationality: **FILIPINO**
Religion: **ROMAN CATHOLIC**
Language(s) Spoken: **ENGLISH, TAGALOG, BASIC MANDARIN CHINESE**
Able to drive: **NO**
Willing to learn: **YES**
Able to swim: **YES**

EDUCATIONAL BACKGROUND

Elementary: **ESTEFANIA ELEMENTARY SCHOOL**
Address: **Amulung, Cagayan Valley**
Year Graduated: **1975**

Secondary: **CAGAYAN NATIONAL HIGH SCHOOL**
Address: **Tuguegarao City, Cagayan Valley**
Year Graduated: **1979**

College/University: **CAGAYAN STATE UNIVERSITY**
Address: **Piat, Cagayan Valley**
Year Graduated: **1982**

Course: **BACHELOR OF SCIENCE IN AGRICULTURE**

SEMINARS/TRAINING ATTENDED

- **Caregiver Training Course**

OTHER SKILLS

- **Singing**
- **Cooking**

EMPLOYMENT HISTORY

Name of Employer: **LAN KOU CHI**

Address: **TAIWAN**

Period of Experience: **APRIL 2008 up to the present**

Position: **NANNY**

Duties and Responsibilities: ***I'm taking care of two (2) children ages 6 and 8 years old. I help them to do their school assignments, prepare meals and snacks, tutoring, story telling, playing indoor and outdoor activities such as reading books, drawing, singing, dancing, coloring, going to the recreational center or park for biking, playing balls, hide and seek, fix their school necessities and lunch box. I make it assure that they are safe all the time. Part of my duties and responsibilities also are the household tasks such as cooking, marketing, ironing, wash cars, empty the trash cans, do the laundry and general cleaning.***

Name of Employer: **WU I LONG**

Address: **TAIWAN**

Period of Experience: **APRIL 2004 ~ APRIL 2006**

Position: **NANNY**

Duties and Responsibilities: ***While my second employment was in year 2004 to 2006 as also a Nanny to the (2) kids aged 4 and 6 years old. Since the ages of the kids were almost the same to my previous employment therefore I'd never found any difficulties in taking care of them because my duties and responsibilities were exactly the same. I also performed the housekeeping job.***

Name of Employer: **LU YEN JU**

Address: **TAIWAN**

Period of Experience: **APRIL 2000 ~ FEB. 2002**

Position: **NANNY**

Duties and Responsibilities: ***I took care of (2) children aged 5 and 6 years old. My duties and responsibilities for them were tutoring, prepared their meals, sent and fetched them from to school, bathed, story telling, played***

outdoor and indoor activities. And whenever they got sick I was the one who's responsible to bring them in their Pediatrician because their parents were both and always busy. Aside from taking care of them, I also performed the general cleaning, did the laundry, ironing, cooking and marketing.