

Resume

PERSONAL DETAILS

Surname: **TAMAYO**
Given Name: **MAYLEN**
Middle Name: **LU**
Date of Birth: **5th Nov. 1980**
Gender: **FEMALE**
Height: **5'1"**
Marital Status: **SINGLE**
No. of Children: **N/A**
Nationality: **FILIPINO**
Religion: **CHRISTIAN**
Language(s) Spoken: **ENGLISH, TAGALOG, BASIC MANDARIN CHINESE**
Able to drive: **NO**
Willing to learn: **YES**
Able to swim: **NO**

EDUCATIONAL BACKGROUND

Elementary: **CONCEPCION ELEMENTARY SCHOOL**
Address: **Marikina City**
Year Graduated: **1993**

Secondary: **MARIKINA HIGH SCHOOL**
Address: **Marikina City**
Year Graduated: **1997**

College/University: **COLUMBAN COLLEGE**
Address: **Olongapo City**
Year Graduated: **2002**

Course: ***Bachelor in Elementary Education***

SEMINARS/TRAINING ATTENDED

OTHER SKILLS

- *Playing Piano and Badminton*

EMPLOYMENT HISTORY

Name of Employer:

Address: **TAIWAN**

Period of Experience: *FEB. 2009 up to the present*

Position: **NANNY**

Duties and Responsibilities: *Taking care of 2 years old girl and run household tasks such as general cleaning, cooking, marketing, laundry, ironing and car washing. My duties and responsibilities for the child are bathing, feeding formula milk, prepare nutritious meals and snacks, changing diaper, potty training, tutoring, playing indoor and outdoor activities such as drawing, reading, writing, coloring, biking, playing tennis, ball games and watching cartoons on TV or DVD.*