

# CURRICULUM VITAE

## **PERSONAL DETAILS**

Surname : Ragosta  
Given Name : Joyce  
Middle Name : Caballo  
Date of Birth : April 18, 1979  
Place of Birth : Baclayon, Bohol, Philippines  
Gender : Female  
Height : 5'3  
Marital Status : Single  
Nationality : Filipino  
Language(s) spoken : English

## **EDUCATIONAL BACKGROUND**

Elementary : Justo Lukban Elementary School  
Address : Paco Metro Manila, Philippines  
Year Graduated : 1992

Secondary : St. Martin de Porres Acdy  
Address : Daanbantayan Cebu, Philippines  
Year Graduated : 1997

College/University : University of Bchol  
Address : Tagbilaran City, Bohol, Philippines  
Year Graduated :  
Major : Bachelor of Science in Commerce,  
Banking and Finance

## **SEMINARS/TRAINING ATTENDED**

- Caretaker Training Course
- Household services training

## **OTHER SKILLS**

- Cooking
- Drawing
- Childcare
- Swimming

## **EMPLOYMENT HISTORY**

Name : CHAN YIM PING  
Address : Hong Kong  
Position : Domestic Helper  
Period of Experience : July 10, 2008 – Aug. 12, 2010

Duties and Responsibilities :

Child minding, taking care of 2 kids aged 7 and 14. Attending the needs of the children, preparing their daily breakfast, lunch and dinner. Waking them up for school, tutoring English, playing with them after their homework. Taking care of the youngest one for most of my time. I also need to do all the daily household chores such as general cleaning, laundry, washing the car, cooking...etc.

Name :  
Address :  
Position :  
Period of Experience :

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